

# DICKINSON HIGH SCHOOL

## ATTENDANCE NOTICE FOR ACADEMIC YEAR 2017-18

### ATTENTION DHS PARENTS & STUDENTS:

Regular school attendance is ESSENTIAL and IT IS THE LAW. You must make every effort to avoid unnecessary absences. Two state laws: 1) COMPULSORY ATTENDANCE (Truancy) and 2) ATTENDANCE FOR CREDIT govern school attendance. Failure to meet compulsory attendance requirements results in disciplinary truancy procedures. Failure to meet required attendance in every scheduled class may also result in denial of credit.

A student absent without permission from school; from any class; from required special programs, or from required tutorials will be considered in violation of the compulsory attendance law **and** subject to disciplinary action.

The number of allowable absences from any scheduled class period is determined by the number of instructional days in a semester. Pursuant to state compulsory attendance law and DISD Board Policy, students must be present at least 90% of the instructional days each semester to receive credit. For the 2017-18 academic year, there are 83 instructional days in the Fall 2017 semester and 93 days in the Spring 2018 semester. This means a student is allowed up to eight (8) absences in each class in the Fall semester, and nine (9) absences in the Spring semester. Please see the full Student Handbook for 2017-18, Section II, Subheading ABSENCES/ATTENDANCE for more information, as well as specific exemptions to compulsory attendance.

Beginning this academic year (2017-18), DHS will offer **NO MAKE-UP TIME opportunities**. This means that if a student exceeds the allowable absences in a semester, it is the STUDENT'S RESPONSIBILITY to go to his or her grade level office and complete an APPEAL FOR CREDIT form with his or her Assistant Principal *on or before the last instructional day of the semester*. Failure to comply with this requirement could result in LOSS OF CREDIT for every scheduled class in which the student fails to meet attendance requirements.

*Your signature on this ATTENDANCE NOTICE FOR ACADEMIC YEAR 2017-18 is **REQUIRED**, and your signature confirms your understanding of its contents. Any questions or concerns should be directed immediately to your grade level Assistant Principal.*

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

**THE ORIGINAL OF THIS SIGNED FORM MUST BE RETURNED TO THE STUDENT'S NAVIGATOR (homeroom) TEACHER or THE STUDENT'S GRADE LEVEL OFFICE SECRETARY IMMEDIATELY. Please keep the yellow copy for your records.**